



**EUROPEAN COMMISSION**  
RESEARCH DIRECTORATE-GENERAL

Directorate T - Implementation of activities to outsource  
**The Director**

Brussels, 7 March 2007  
RTD/T D(2007) 508644

**Subject: Independent expert evaluators for Marie Curie Actions in the 7<sup>th</sup> Framework programme.**

Dear Sir/Madam,

As Director responsible for the People Programme in the 7<sup>th</sup> Research Framework Programme, I am contacting you to seek your support to help the Commission identify high quality evaluators. The People Programme includes the very successful Marie Curie Actions for training, mobility and career development of researchers. These actions are open to all areas of research and technological development and the research fields are chosen freely by the applicants.

For the proposal evaluation process, the careful selection of appropriate evaluators is an important factor; the quality as well as the credibility of the process depends on the quality of the independent experts involved.

Prospective evaluation experts for the Marie Curie Actions, who may have any nationality (including from non-EU countries), are expected to have a high level of professional experience in the public or private sector in particular in the following areas:

- Research in any scientific or technological field;
- Development of human resources, in particular training, mobility and career development for researchers.

In addition, other areas are valuable:

- Administration, management or evaluation of RTD projects, programmes or policies;
- Issues at the interface of science and society (e.g. education, communication, risk, ethics, etc.);
- Use of the results of RTD projects, technology transfer, innovation, and business cooperation, particularly with regard to small and medium-sized enterprises;
- International cooperation in science and technology.

The Commission uses an IT tool for the evaluation process. This allows the experts to view and assess their allocated proposals remotely from home or their place of work for

which they will receive a payment related to the workload. In a second stage, the experts travel to Brussels for a couple of days where they participate in evaluation consensus meetings. Evaluators receive € 450 per day of work plus travel expenses and a subsistence allowance for the Brussels meetings. Researchers directly or indirectly involved with submitted proposals may not be considered as evaluators for that particular action.

I would be most grateful if your organisation could help us to identify suitable Marie Curie evaluation experts. You should seek to recommend experts who you might want to see as future evaluators of your own submitted applications. Therefore you are encouraged to recommend experts from other institutions, however you are also free to list experts from your own organisation.

### **How to make a recommendation**

Your organisation should register in the expert database and recommend an expert by simply filling in the name, family name, e-mail and research area. For identification of the research area please indicate "FP7 theme People: Marie Curie Actions".

- If the expert is not yet registered in the database, an email will be sent to inform him/her of your recommendation, including a username/password to allow him/her to register with the requested details in the database.
- If the expert is already registered in the database, a notification of your recommendation will be sent by e-mail to the expert.

**The address for registration is: <http://cordis.europa.eu/emmp7>**

Thanking you in advance,

Yours faithfully,

*signed*  
T. Lennon